

ESB Networks DAC requires the information requested on this application form to enable us to set up and manage your electricity supply connection. As the Distribution System Operator, this information is also required to enable ESB Networks DAC to manage the electricity network. The data controller is ESB Networks DAC. Please refer to our privacy policy at <https://esbnetworks.ie/privacy>

Please fill in all sections in BLOCK CAPITALS  
 Incomplete applications cannot be processed and will be returned.

**FOR OFFICIAL USE ONLY**

Job No: \_\_\_\_\_  
 Planner Group: \_\_\_\_\_

**Request for:**

1. RELOCATION OF POLE/LINE  Cable  ESB Structure (please specify; mini-pillar, stay, etc.)

(Please tick one of the above)

**2. APPLICANTS FULL NAME & SITE ADDRESS FOR RELOCATION  
 (If a company or a partnership give full COMPANY or TRADING NAME)**

Title: Mr  Mrs  Ms  Company/Other

Name

\_\_\_\_\_

Address

\_\_\_\_\_

\_\_\_\_\_

Eircode

\_\_\_\_\_

Landline: \_\_\_\_\_

Mobile number: \_\_\_\_\_

Email: \_\_\_\_\_

VAT No \_\_\_\_\_

**Please ensure that the correct title - LTD company / Partnership / sole trader  
 is entered above, as the Final VAT invoice will issue to the named**

For Commercial only

**3. CONTACT NAME & ADDRESS FOR CORRESPONDENCE (If different from above)**

Name

\_\_\_\_\_

Address

\_\_\_\_\_

\_\_\_\_\_

Landline: \_\_\_\_\_

Mobile number: \_\_\_\_\_

Email: \_\_\_\_\_

You will receive an SMS text to the mobile number provided to confirm receipt of your application

**4. OTHER CONTACTS (Authority to act on your behalf)**

Engineering Consultant  Builder  Other

Name

\_\_\_\_\_

Address

\_\_\_\_\_

\_\_\_\_\_

Landline: \_\_\_\_\_

Mobile number: \_\_\_\_\_

Email: \_\_\_\_\_

**5. SITE LOCATION AND SITE PLAN**

Please provide 11 digit MPRN no. for existing connection \_\_\_\_\_

Please attach (1) an Ordnance Survey map (Scale 1:2500 Rural, 1:1000 Urban) showing the location of your site and  
 (2) a site plan (scale 1:100 – 1:500) showing the premises.

**Note:** We may not be able to process your application without these maps

**EASTINGS:** \_\_\_\_\_ **NORTHINGS:** \_\_\_\_\_ **FOLIO NO:** \_\_\_\_\_

Eastings and Northings refer to the Geographical location of your site from an Ordnance Survey mapping perspective.  
 Folio Number is the Land Registry Number. (Filling in these figures is not obligatory but it will help us to locate your site.)

**\*PLANNING APPLICATION NO:** \_\_\_\_\_ \*(If applicable for new build whereline/pole encroaches the site)

**NAME OF LOCAL AUTHORITY:** \_\_\_\_\_

## 6. ADDITIONAL INFORMATION

Please outline reason for the relocation:

---

---

---

## 7. SIGNATURE AND DATE

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## APPLICANTS CHECKLIST

- Sign and Date the Application Form
- Include the Ordnance Survey map and map showing site layout
- Fill in all contact details (a valid telephone number is essential)

## PLEASE RETURN FORM TO

[networkservicesbureau@esb.ie](mailto:networkservicesbureau@esb.ie) or by post to **ESB NETWORKS DAC, NEW CONNECTIONS, SARSFIELD ROAD, WILTON, CORK. T12E 367.** Thank you for taking the time to complete this application in full. Incomplete Applications will be returned.

## WHAT WILL HAPPEN NEXT

Your request will be sent to a Design Officer in your local ESB Networks Office. The application will be assessed and our Design Officer will contact you to discuss the next steps and advise you if a charge is applicable.

## DATA PROTECTION

ESB Networks DAC may use your personal data to the extent necessary (a) to set up and manage your connection agreement (b) for compliance with its licence and other legal obligations; and/or (c) for its legitimate interests (provided those interests do not conflict with your fundamental rights and freedoms) Personal data provided by you in this application form may be disclosed to other parties in the following circumstances:

- In performing its functions, ESB Networks DAC may utilise the services of contractors or other suppliers. ESB Networks DAC may disclose your data to these parties to the extent necessary to perform their functions and provided they are only permitted to use your data as instructed by ESB Networks DAC. They are also required to keep your data safe and secure.
- ESB Networks DAC may make available the existence, location and/or technical aspects of your connection to licensed electricity supply companies and other parties involved in your electricity supply. In the case of new connections, ESB Networks DAC will make available your telephone contact number to licensed electricity supply companies in order to facilitate energisation of the connection.
- ESB Networks DAC may be required by law, or our license obligations, to provide data that ESB Networks DAC holds about you, your electricity supply or connection, to government agencies or departments, the Commission for Regulation of Utilities or other third parties.
- Contact details may also be provided to a professional third party market research company for the purposes of researching your satisfaction with the services provided by ESB Networks DAC. This information may also be used to enhance our services as the Distribution System Operator.

## NOTE 2

### Safety Message

- Refer to the HSA Approved “**ESB Networks Code of Practice for Avoiding Danger from Overhead Electricity Lines**” for safety guidance in relation work in the vicinity of overhead lines - available on the HSA and ESB Networks DAC websites or order free printed copies from ESB Networks DAC. Tel. 1800 372 757 or 021 238 6555.
- Refer to “HSA Code of Practice for Avoiding Danger from Buried Services” for safety guidance in relation to underground electricity cables - available on the HSA website.
- ESB lines/cables map records are available from ESB Central Network Mapping - Tel 1800 928 960 or email: [dig@esb.ie](mailto:dig@esb.ie)

## PLEASE RETURN FORM TO

[networkservicesbureau@esb.ie](mailto:networkservicesbureau@esb.ie) or by post to **ESB NETWORKS DAC, NEW CONNECTION APPLICATIONS, SARSFIELD ROAD, WILTON, CORK. T12E 367.** Thank you for taking the time to fill out this application in full.

**PLEASE REMEMBER!**  
DON'T BUILD UNDER OR NEAR ELECTRICITY WIRES  
**STAY SAFE STAY CLEAR**  
**OF ELECTRICITY WIRES**  
**ESB NETWORKS DAC**



ESB Networks DAC

DIRECTORS: Jerry O'Sullivan (Chairman), Paddy Hayes, Paul Mulvaney, Caroline Spillane, Ian Talbot.

Registered office: Clanwilliam House, Clanwilliam Court, Dublin 2, D02 CV61, Ireland. Registered in Ireland No. 465172